



# PROACTIVE CLEANING PROTOCOL

## PROTOCOL AND SCOPE OF WORK

This protocol is intended to guide cleaning operations for BELFOR USA.

### Level 1 – PREVENTATIVE

### Level 2 – SUSPECTED

- Signed State Work Authorization required.
- BELFOR National Rate & Materials schedule to be used.
- Industrial Hygienist (IH) is not required.
- High contact surfaces will be cleaned using a hand cleaning motion and ensuring all contact surfaces are adequately touched through the wiping process. These surfaces include but are not limited to doorknobs, lobby doors and door handles; elevator buttons, security desks, computer mice, computer keyboards, desk telephones, etc.
- Cleaning of low-contact non-porous surfaces may be performed using an electrostatic sprayer or aerosolized mister for broad application of flooring, walls, furniture and metal, ceramic, concrete and porcelain surfaces.

### Level 3 – CONFIRMED

- Signed State Work Authorization required.
- BELFOR Environmental rates from the National Rate & Materials schedule to be used.
- Industrial Hygienist (IH) should be consulted.
- Cleaning of both high and low-contact surfaces are the same as Level 1 and Level 2. The cleaning of carpets as well as HVAC systems and associated ductwork may be required for Level 3 cases.

## PERSONAL PROTECTION EQUIPMENT (PPE)

Cleaning crews must comply with Federal, State and Local guidelines. All BELFOR cleaning personnel will be required to wear Personal Protection Equipment (PPE).

## TO ENGAGE:

- Call **800-856-3333**.
- Provide the following required information:
  - Point of Contact On Site
  - Square Footage
  - Signed Work Authorization
  - Initial Protocol Requested